

APPLICATION OF SOFTWARE POWER-POINT PACKAGE FOR STUDENTS' WORK PRESENTATION AND SATISFACTION.

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Abstract

In this period of information and technology era, most of the developing countries including Nigeria, have not yet exploit the potentials of ICT in transforming the educational sector. ICT can change the way teachers teach, be useful in supporting more student-centered approaches to instruction and helps in developing the higher order skills as well as promote collaborative activities; thus, that different application software is produced for different tasks. This paper took a cursory look at the meaning of software power-point package, as well as work presentation and satisfaction. Also, Micro-soft Power-Point package components as well as relevance of power-point slide package presentation were discussed thereof in the paper. Nevertheless, the benefits of Power-Point software package for students' work presentation and satisfaction; uses of presentation packages, and guidelines for creating a good micro-soft power-point package were also touched in the discussion of this paper. It was concluded that is imperative to note that the benefits of micro-soft power-point application in the teaching and learning for students' capacity building can never be over-emphasized. Furthermore, it was recommended amongst other issues that; authorities of tertiary institutions should take the subject of vocational education more seriously by providing adequate funds and facilities, and that there should be adequate training and re-training of both teachers and students alike for the use of IT and micro-software packages.

Keywords: Software Power-Point package, students' work presentation and satisfaction.

Introduction

Presentation programs provides powerful design tools for customization options that makes it easier for anyone to outline, create, edit, arrange and display complex slide presentation tailored to the presenter's specific needs. The individual page in a presentation is called a slide which can be formatted with different fonts, colors, backgrounds and borders. A presentation program combines and provides many of the features of other application software such as word processors (for working with text). Spreadsheets (for creating tables and charts) and paint programs (for creating and editing simple graphics). The running of the various slides for a presentation is called slideshow. Information and Communication Technology (ICT) is an umbrella term that includes any communication device or application, encompassing radio, computer networks, hard-wares, electronic mail, facsimile, satellites systems as well as the various services and applications associated with them. It is also a way to describe exciting and innovative ways to provide lifelong learners with global access to information, learning and support, (Ezemoyih., Kingsley., Okorie., Enwere., & Anulobi, 2019).

In this period of information and technology era, most of the developing countries including Nigeria, have not yet exploit the potentials of ICT in transforming the educational sector. ICT can change the way teachers teach, be useful in supporting more student-centered approaches to instruction and helps in developing the higher order skills as well as promote collaborative activities; thus that different application software is produced for different tasks e.g. power point slides for lesson presentation (Haddad, 2017).

Concept of Software Power-Point Package

There are different views and perceptions about the concept of software power-point presentation. In view of this, there is no one specific definitions of the concept, hence the arrays of the concepts. A software program or application is a service, or an entire infrastructure. According to Hassan in Omoluo and Kalagbor (2022), if a business wants to build an IT infrastructure, typically an IT domain, it would build and install the servers, software, and networking resources it needed, but nearly all of those services and resources are now accessible by going to third parties that offer them

in the cloud . A Power-point presentation package is computer software that provides the necessary tools to create a series of slides that can be used to support a presentation for meetings, lectures, speeches or other similar discussion scenario. Microsoft Power-Point (MPP) according to Opara and Peters in Odike, and Nnaekwe, (2017) viewed as power-point is a powerful tool to create a professional looking presentations and slide shows. It is accompanied with oral delivery of topics that are brief and concise rather than the full text of a document. The programme is used in businesses, government establishments as well as in the teaching-learning (classrooms) environment for effective training purposes and classroom teaching. Microsoft Power Point is the leader of all software's package use for presentation. It is one of the powerful tools in classroom teaching and learning. As a matter of fact, power-point is one of the invaluable classroom tools for teaching and learning as well as workshops and conference presentation.

Power-point presentation comes in slides that can store files such as pictures, diagrams, handouts, texts etc. according to Udo and Udosen (2019) Power-Point is presentation software that allows the presenter(s) or users to create slides, notes and show colored texts and image with simple animation and sound. It is the software that is used to display information in the form of slide-shows. This could also be opined that Power-Point allows the presenter to create slides, notes, and show colored texts and images with simple animation and sound.

Furthermore, Udo and Udosen, (2019) noted that a power-point presentation package in software program that contains a text editor and the ability to add charts and graphic images such as photographs, clip art, or other objects so as to make a slide show for the purposes of communicating visually to an audience.

From the views of the authors on the conceptualization of power-point, it could be said that power-point is a software package that allows the users and presenters to summarize in brief their notes and topics using slides to portray their points and discussions. This package is usually in pictures, animations, images and sounds. It is the product that can incorporate text, video, animation

and uses graphical approach to presentation in form of slide share that accompany the oral delivery of the topics; it is also noted that in spite of use of power point in the classroom, businessmen, educators, students, and trainers widely use it for various daily activities. Thus, stated that the use of Power-Point in the classrooms influenced students' performances in comparison to traditional based methods (Shkaminish, 2018).

It is a software package used to display information in the form of a slide show. It is a software program that provides the resources necessary to give a professional presentation in meetings. Presentation software is also known as presentation program is generally used for creating slide shows that display information. These are software are package suits that contain program designed to allow you to create your multimedia product using a series of slides, text images, videos and animations. It can be divided into business presentation software and general multimedia authoring software but most presentation software application already provide tools that allow users to create both professional looking business presentations and general multimedia presentations. Nevertheless, Onyeke, (2004) noted that technopedia presentation software is a category of application software that is specifically designed to allow users to create a presentation of ideas by stringing together text, images and audio/video. The presentation tells a story or supports speech or the presentation of information.

Nevertheless, Asuquo in Anunobi (2012) supported the view that Power-Point is one of the packages used in most cases to explain, illustrate, and elucidate teaching points in the classroom. Other qualities of power point include printing options that allows the presenter to provide handouts, and online for the audience, as well as note pages for speakers to refer to during presentations easy and saves time for teachers who otherwise would have used other types of visuals such as hand-drawn pictures, charts, graphs, chalk boards, white boards and overhead projectors.

Micro-soft Power-Point Package Components

The software has three main components that facilitate its application for presentations.

1. Text editor for inputting and formatting text.

2. Facility for inserting graphics and other multimedia files.
3. Slide shows system for displaying the content.

Relevance of Power-Point Slide Package Presentation

Leen (2018) outlined some importance of power point slide presentation to include;

1. Power point helps lecturers to be more interesting than ordinary lecture method.
2. Students are kept awake and the class becomes less boring and very interesting.
3. It can be a tool for guiding students in note-taking, reinforcement of points made in a lecture and to inject occasional humor or visual reinforcement.
4. Power point is invaluable to students in carrying out their own in class presentations.
5. The use of power point in teaching and learning is very useful in some category of learners with learning disabilities.
6. Power point ensures that the information being orally transmitted is understood by every category of learners.
7. It engages students visually, as some learners learn better by seeing.
8. Power point presentation becomes more advantageous than chalk/white board/flip charts for the fact that the lecturers can be prepared before time.
9. Micro-soft Power-Point allows users to create their own multimedia presentations thereby giving the presenter complete control over their presentations. It serves as a tool for enhancement during presentations.
10. With color, movement and music, power point project is a very beneficial tool in the classroom.
11. Finally, Microsoft power point makes presentations memorable.

Benefits of Power-Point Software Package for Students' Work Presentation and Satisfaction

The benefits of Microsoft Power-point package presentation expose the students and presenter to different benefits and advantages; these benefits include the followings;

1. A well-crafted presentation also demonstrates professionalism and helps to

reinforce an organizations corporate image.

2. Easy to create colorful and attractive design/presentation
3. Easy to convey messages to the audience
4. Easy to present and maintain eye contact with large audience
5. Enhances the assimilation of information, it makes the presentation interesting
6. It supports multimedia, to add/create slides effects, useful for developing speaker interaction.
7. It supports object link and embedding (OLE), and summarizes complex topics and ideas into briefs and highlights.
8. It engages multiple learning styles and improves audience focus, and supports easy way to organize ideas and information, presentation in the absence of the speaker.

In a related vein, businesses and professional firms use presentations to inform, educate, motivate and persuade internal and external audience. In the light of the above, businesses and teachers alike build the micro-soft power-point package presentations into sales, training and internal communication programs, using the power of words and images to eager their audience and retain attention.

Precisely, Ezemoyih., Kingsley., Okorie., Enwere., & Anunobi, (2019) noted that the benefits of micro-soft power-point package presentation include the followings;

1. **Face to face;** A presentation provides an opportunity to meet your customers and prospects in person, face to face meetings help to build trust and strengthen relationships, and can improve results.
2. **Engagements;** Presentations make it easier to engage your audience. The theatrical nature of a presentation can create greater impact than of an individual trying to make the same point by just talking. This level of engagement ensures that you get your message across to the audience.
3. **Flexibility;** Flexibility is an important benefit of presentations. You can change content quickly and easily to incorporate new information or to modify a

- presentation for different audience.
4. **Consistency;** Creating a standard presentation helps to ensure that different people in a company communicate information in a consistent way. A presentation provides a framework for communicating information about products, services or companies in a structured way. The presentation slide includes bullet parts or prompts to remind the presenter to emphasize the most important points.
 5. **Versatility;** Presenters are a versatile conversation tool. You can use them in one to one meetings, viewing the contents on a laptop or tablet computer. The same presentation can feature as a core element in a large meeting using a projector and screen. You can make presentations available online for downloading from the internet or viewing during a web conference.

Uses of Presentation Packages

It is used in demonstration, introduction, lecture or speech meant to inform, persuade inspire, motivate, or to build good will or to present a new idea or product. The three major uses of a presentation package are: as an editor that allows text to be inserted and formatted, a method for inserting and manipulating graphic images, and a slide-show system to display the content. Other uses according to Efukudo, (2002) are;

1. It is used in teaching a new or complex concept to a group of students.
2. Organize and structure your presentation.
3. Create a professional and consistent format.
4. Provide an illustrative backdrop for the content of your presentation.
5. Animate your slides to give them greater visual impact.

Guidelines for Creating a Good Microsoft Power-Point Package

The following are the required guidelines for a good Micro-soft Power-Point package presentation:

1. Font size should be such that the text is readable from the back of the room by all viewers.
2. The messages and points should be concise and precise.
3. Maintain consistent use of color on all slides.
4. Avoid too many texts on a slide.
5. Text color should be different from background color.
6. Transitions, animations and sound should be used sparingly to avoid distractions.
7. Add images to compliment messages and not to decorate slides.
8. Use font size and type consistently on all slides.
9. Always express a take home message for your audience and create an outline for the presentation.

Conclusion

It is imperative to note that the benefits of micro-soft power-point application in the teaching and learning for students' capacity building can never be over-emphasized. Business owners, teachers and students alike want the best of the application of their business as well as teaching and learning, and for these objectives to be achieved, one of the critical approaches is the demand to embrace the use of Microsoft packages that give them the best results. Thus, the realization of the set-goals and objective could only be achieved when and only when and if the educational institutions as well as business organizations explore the innovation and application of the needed soft-ware application.

Recommendations

Based on the issues raised and discussed above, the following recommendations were made;

1. Authorities of tertiary institutions should take the subject of vocational education more seriously by providing adequate funds and facilities.
2. There should be adequate training and re-training of both teachers and students alike for the use of IT and micro-software packages.

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